



SFP Partnership Manager Post - Information for Applicants

**Salary £40,000 per annum (Full time 35 hours with flexible working) plus pension
Permanent Appointment**

Introduction

A rarely available opportunity to manage the Solway Firth Partnership during exciting expansion. The SFP is seeking a replacement Partnership Manager at a time of significant increase to its budget personnel numbers and projects. Due to the current Manager's planned retirement in Dec, we are looking to recruit a dynamic self-starter. You will have excellent organizational and management skills, be a sound communicator, and have experience of the management of budgets and projects from development to completion. With a background in the environment and educated to degree level (preferably coastal or marine) you will be at ease with scientific colleagues, multi-agency working and briefing to Board level. The role requires plenty of time out and about on both sides of the Solway Firth so it is essential that you can drive and have a vehicle.

Solway Firth Partnership is looking for a dynamic and committed person who takes a pride in the quality of their work. An outgoing personality with the ability to communicate with a wide range of people is essential along with a commitment to building strong working relationships. Experience of project management and knowledge of marine and coastal designations, policy and issues is essential. An empathy with the aims of Solway Firth Partnership is also essential and experience of working with independent charitable bodies would be preferable.

Closing date 5pm Monday 28 July 2025

Interviews will take place on **Tuesday 26 August 2025** and candidates chosen for interview will be informed at least one week prior to this date.

Solway Firth Partnership

Solway Firth Partnership works to support a vibrant local economy while respecting the distinctive character, natural features, wildlife and habitats of the Solway Firth. We do this by working with people on both sides of the Solway Firth and further afield on a wide range of projects. Community engagement is at the heart of the company's work which includes marine planning and policy; sustainable fisheries management; environmental education; promotion of coastal and marine wildlife recording programmes; action on marine and coastal litter; and contribution to a wide range of partnership projects. Solway Firth Partnership is an independent company and a registered Scottish charity.

Partnership Manager Location

The Partnership Manager will primarily be based at the Solway Firth Partnership office in Dumfries. The area of work will include the full length of the Dumfries and Galloway coastline and the Cumbrian coastline as far south as St Bees' Head.

Partnership Manager Job Description

Solway Firth Partnership is seeking applications for a Partnership Manager. The Partnership Manager is the lead officer for Solway Firth Partnership (SFP) and has responsibility for the overall strategic direction of the organisation, Partnership management meetings, business planning, financial management and personnel. There is scope to develop and deliver exciting new projects on any of the SFP themes including marine planning, marine litter, fisheries, community initiatives and much more.

Working arrangements

- The Partnership Manager will lead the current Solway Firth Partnership team of 4 staff (Finance Officer, Project Officer x 2, Project Assistant) with recruitment of 3 additional project staff taking place imminently.
- The Manager will be eligible for the SFP's Auto Enrolment pension scheme. The employer contribution is 5.5% of salary dependent on a minimum 5% contribution from the employee.
- SFP staff receive 25 days annual leave. Bank holidays are added to the annual leave entitlement.
- There is no paid overtime available however "time off in lieu" is given for working outside regular office hours.
- Travel and subsistence costs will be met where the project requires working away from the office. Use of public transport is preferred and encouraged. Mileage will be reimbursed for use of own vehicle when required.

A more detailed description of deliverable actions from SFP Business Plan 2024 – 27 can be found at <https://www.solwayfirthpartnership.co.uk/home/what-we-do/>

Many thanks for your interest in this post. To apply, please complete and submit an application form along with covering letter by 5pm Monday 28 July 2025.

We are keen to support potential candidates, so for further information, any queries or an informal chat please contact: Solway Firth Partnership by email at info@solwayfirthpartnership.co.uk or call 07462 664384.